



# WOOLLY MAMMOTH THEATRE COMPANY

## RENTAL RATE SHEET & INFO GUIDE

### SEASON 32: 2011/12

#### RENTAL RATES

| SPACE          | COMMERCIAL RATE                  | NON-PROFIT RATE                  |
|----------------|----------------------------------|----------------------------------|
| Lobby Day      | \$3250 per day / \$1600 half day | \$2750 per day / \$1350 half day |
| Lobby Night    | \$4000 per day / \$2000 half day | \$3400 per day / \$1700 half day |
| Theatre Day    | \$3500 per day / \$1750 half day | \$2950 per day / \$1450 half day |
| Theatre Night  | \$4500 per day / \$2250 half day | \$3800 per day / \$1900 half day |
| Rehearsal Hall | \$1200 per day / \$210 per hour  | \$600 per day / \$100 per hour   |
| Classroom      | \$700 per day / \$180 per hour   | \$300 per day / \$50 per hour    |

Full day = 4+ hours / Half day = 0-4 hours | Day rentals must end by 6pm | Evening rentals end after 6pm

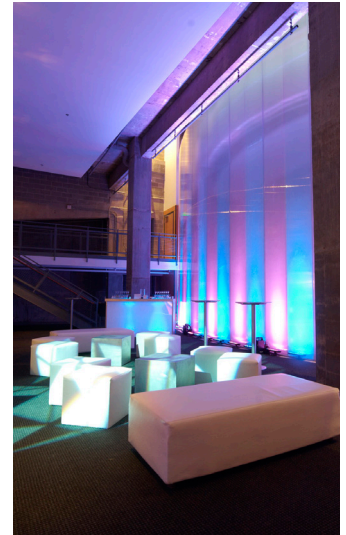
To receive the non-profit rate, renter must show proof of 501(c) 3) status. Rentals are subject to availability and all fees are subject to change until a rental agreement is signed.

#### ADDITIONAL FEES

| STAFFING             |               | BUILDING   |                                  |
|----------------------|---------------|--|----------------------------------|
| Rental Manager       | \$25 per hour | Cleaning Fee   | \$75 to \$150 for catered events |
| Front of House Staff | \$20 per hour | Facility Fee   | \$80 to \$250 for all events     |
| A/V Tech Crew        | \$25 per hour | All rental events will be assessed a facility fee that is used to cover the maintenance and preservation of the space. |                                  |
| Lighting Crew        | \$25 per hour |  |                                  |
| Backstage Crew       | \$20 per hour |  |                                  |

All staffing for rental events have a 4 hour minimum

A Rental Manager must be present for all events. Additional staff may be required depending on the nature of the event. Rental of the theatre typically requires a minimum of five (5) staff members while rental of the lobby, rehearsal hall, and classroom typically requires a minimum of two (2) staff members. The amount of staffing required for each rental will be determined at the sole discretion of Woolly Mammoth's General Manager and will be outlined in the rental agreement. Rental staff are paid for a minimum of four (4) hours. Rental staffing include any time required for event set-up and strike.



#### FOOD & ALCOHOL

All rental events are required to use one of the catering partners listed on this document. Alcohol may be sold and served on the premises; contact the General Manager for licensing and staffing requirements.

#### CATERING PARTNERS

##### Ridgewells Catering \*

Contact: Eileen Feldman  
Phone: 301-907-3718  
E: efeldman@ridgewells.com  
Web: www.ridgewells.com

##### Geppetto Catering

Contact: Josh Carin  
Phone: 301-927-8800  
E: jcarin@geppetocatering.com  
Web: www.geppetocatering.com

##### RSVP

Contact: Elizabeth Shotwell  
Phone: 571-722-1257  
E: eshotwell@rsvpcatering.com  
Web: www.rsvpcatering.com

##### Matters of Taste Catering

Contact: Cheryl Connors  
Phone: 703-683-6555  
E: cconnors@mattersoftastecatering.com  
Web: www.motcatering.com

##### Well Dunn Catering

Contact: Yulia Poukalova  
Phone: 202-543-7878  
E: ypoukalova@welldunn.com  
Web: www.welldunn.com

\*Ridgewells Catering is recognized as Woolly's premiere catering partner for the 2011/12 season.



#### WOOLLY MAMMOTH THEATRE COMPANY

Zacory Boatright, Sales Manager

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202-393-3939 (Box Office) | 202-349-1291 (Direct)